

ADDENDUM NO. 1

Issued: August 8, 2023

By

JACKSON REDEVELOPMENT AUTHORITY

Regarding

REQUEST FOR PROPOSALS

For

**FOR OFFICE SPACE AVAILABLE TO BE LEASED IN
PARKING FACILITY II AT 475 E CAPITOL ST**

RFP Submission Deadline: TBD

ADDENDUM NO. 1, Dated: August 8, 2023

Addendum No. 1, set out below, has been issued by the Jackson Redevelopment Authority in accordance with specific provisions of the subject RFP, which state:

Interpretations and Addenda

No oral interpretation will be made to any Proposer as to the meaning of any of the Documents or any part thereof. Every request for such an interpretation shall be made in writing to the Authority. Any inquiry received seven or more days prior to the date fixed for the receipt for Proposals will be given consideration, and every interpretation so made will be in the form of an Addendum to the Documents (each an "Addendum" and collectively "Addenda").

The Authority may modify the Documents in any respect at any time prior to the Submission Deadline, including but not limited to modifications to extend the Submission Deadline (for the convenience of the Authority or the City or for any other reason) at any time either before or after the Submission Deadline. Every modification will be in the form of Addenda to the Documents. All Addenda will be mailed to each person who received Documents from the Authority and requested notices of Addenda, but it shall be the Proposer's responsibility to make inquiry as to the Addenda issued. All such Addenda shall become part of the Documents and all Proposers shall be bound by such Addenda, whether or not received by the Proposer, provided that no Proposer shall be bound by an Addendum (except Addenda extending the Submission Deadline), which was not issued and on file in the office of the Authority at least five (5) days prior to the Submission Deadline, unless such Proposer received notice of such Addendum prior to the Submission Deadline. Any Proposer which shall have submitted a Proposal prior to the issuance of an Addendum shall be promptly notified of such Addendum and offered an opportunity to make such modifications to the Proposal as shall be reasonably necessary to address the provisions of such Addendum, provided that all such modifications shall be submitted to the Authority prior to the Submission Deadline.

PROPOSAL FORM:

FOR OFFICE SPACE AVAILABLE TO BE LEASED IN PARKING FACILITY II AT 475 E CAPITOL ST

In filling out this Proposal Form respondent may: (1) replicate this format, or (2) utilize this format and fill in the appropriate information, attaching extra pages when additional space is needed. If replicated, the respondent assumes all responsibility for ensuring that all sections and wording are replicated, and all requested information is provided utilizing the required format.

Section I. COMPANY NAME AS SUBMITTED TO IRS:

1. Company Name Submitted to IRS: _____
2. Form of Organization: Individual Corporation Partnership
Other _____ (explain: _____)
3. If Corporation, please complete the following: Organized under the Laws of: _____
4. Authorized Representative Name: _____ Title: _____
5. Address of Company: _____
6. City / State / Zip Code: _____
7. Telephone Number: _____ Mobile Number: _____
8. Email address and website: _____

Section II. REFERENCES**Industry References**

Please provide at least two industry references that can furnish the JRA information regarding organization or individual's experience. Include contact names and phone numbers. This information will be used to evaluate each Tenant's history.

1. Contact Name: _____ Telephone : _____
Brief Description of Relationship: _____
2. Contact Name: _____ Telephone : _____
Brief Description of Relationship: _____

Credit/Bank References

Please provide at least two bank, lender or other financial institution references that can furnish the City with information regarding organizations or individual's accounts and credit history. Include contact names and phone numbers.

1. Contact Name: _____ Telephone : _____

Brief Description of Relationship: _____

2. Contact Name: _____ Telephone : _____

Brief Description of Relationship: _____

Landlord References

Please provide at least two recent landlord references (including current landlord if leasing). Include contact names, phone numbers and address of property leased.

1. Contact Name: _____ Telephone : _____

Address of Leased Property: _____

2. Contact Name: _____ Telephone : _____

Address of Leased Property: _____

Section III. SUBMISSION REQUIREMENTS

1. What is the base rental amount that you agree to pay? _____ Per sqft/year _____ per month

Explain the basis for this amount? _____

2. What lease term will you agree to? (Ex. 24 mo. 36 mo. 60 mo) _____

3. Please describe any requested variations from the lease terms described in Section 3 above, and of any additional lease provisions, which the Proposer requests or will require.

4. Describe the proposed use of the leased premises.

We appreciate your review and consideration of the subject RFP and thank you for your interest.

JACKSON REDEVELOPMENT AUTHORITY